

## Instructions to authors

All material submitted for publication is assumed to be submitted exclusively to the *BMJ* unless the contrary is clearly stated. All named authors must give signed consent to publication. Priority and time of publication are governed by the Editor's decision.

Manuscripts will *not* be acknowledged unless the author encloses a stamped addressed postcard or an international reply coupon.

*Original Articles* are usually up to 2000 words long, with no more than six tables or illustrations; they should normally report original research of relevance to clinical medicine. The summary should set out what was done and the principal findings and their implications in terms which will be understood by clinicians in other specialties. *Condensed Reports* are short original articles from which data of little interest to the general reader are omitted, these being available from the authors on request. *Short Reports* are up to 600 words in length, with one table or illustration and no more than five references; clinical case histories and brief or negative research findings may appear in this section. *Medical Practice* articles are mostly written by invitation, but we welcome reports of 2000 words about the organisation or assessment of medical work in hospitals and general practice and about sociological aspects of medicine. Contributions for the *Personal View* and *Materia Non Medica* columns are always welcome, and should contain up to 1150 and 400 words respectively. *Letters* should be of not more than 400 words, and must be signed personally by all the authors. *Talking Points*, which consist of articles on the organisation, operation, and planning of medical care, are up to 1500 words long, with not more than four tables or figures.

### Manuscripts

Authors should keep one copy of their manuscripts for reference. Two copies should be submitted, typed double or treble spaced on quarto or A4 paper; margins of 5 cm should be left at the top of the page and on its left-hand side. Pages should be numbered. The title should be brief and informative. Details of the authors should include their names and initials, no more than two degrees for each author, and current appointments. Original articles should conform to the conventional structure of summary and conclusions, introduction, methods, results, discussion, and references. Spelling should conform to *Chambers Twentieth Century Dictionary*. Drugs should be given their approved names, not their proprietary names. Abbreviations should be spelt out when first used in the text. Numerals under 10 should usually be spelt; those of 10 and over should be typed as figures except at the start of a sentence. Scientific names giving genus and species should be italicised (underlined in typescript) with an initial capital; use abbreviations only after the first mention: *Escherichia coli*, then *E coli*. Scientific measurements should be given in SI units followed, in the text, by traditional units in parentheses; in tables and illustrations values should be expressed only in SI units, but a conversion factor should be given. For general guidance on the International System of Units, and some useful conversion factors, see *The SI for the Health Professions* (WHO, 1977). There are two exceptions: blood pressure should be expressed in mm Hg and haemoglobin as g/dl. Full points should not be used after contractions or abbreviations: FRCS, 17 g/dl, Dr, *et al*, etc.

### Statistics, tables, and illustrations

Any statistical procedure used should be detailed in the methods section of the paper, and any not in common use should be either described in detail or supported by references. Two copies of all tables and illustrations should be submitted, separate from the text of the manuscripts, and legends to illustrations should also be typed on a separate sheet. Tables are numbered with roman and illustrations with arabic numerals. Tables should be simple and brief and should not duplicate information in the text of the article. Illustrations should be used only when the data cannot be expressed clearly in any other way. When graphs or histograms are submitted the numerical data on which they are based should be supplied, so that they are available should the illustration need to be redrawn. Line drawings should be in indian ink on heavy white paper or card; any labelling should be on a copy, not on the original illustration. Other illustrations should usually be prints, not negatives or colour slides or x-ray films; they should not be larger than 30×21 cm (A4). They should be trimmed to remove all redundant areas, and an indication of the top given on the back of the print. Staining techniques and the magnification of photomicrographs should be stated. Again, any labelling should be on copies, not on the prints themselves. Photographs of patients should be accompanied by written permission from the individual or his parents or guardian for reproduction in a journal; the eyes should be masked unless they are the point of interest in the picture, when the patient's identity should be concealed in some other conventional way. If any tables or illustrations submitted have been published elsewhere written consent to republication should be obtained by the author from the holders of the copyright (usually the authors and the publishers).

### References

References should be numbered in the order in which they appear in the text, and these numbers should be inserted above the line on each occasion the author is cited (Manson<sup>1</sup> confirmed other reports<sup>2-5</sup> . . .). At the end of the article the full list of references should give the names and initials of all authors (unless there are over three, when only the first need be given, followed by *et al*). The authors' names are followed by the full title of the journal, with the year of publication, volume, and page number. Book titles should be followed by the place of publication, publisher, and year:

<sup>2</sup> Lawson, H E, and Devereaux, Q, *Journal of Mediaeval Medicine*, 1904, 3, 217.

<sup>3</sup> Stansgate, E P J, *The Diagnosis of Fevers*. Glossop, Harebell Press, 1975.

### Proofs and reprints

After acceptance of an article or report the manuscript will be prepared for press. Manuscripts of articles and reports should bear the name and address of the author to whom the proof is to be sent. Most letters are printed without the author seeing a proof: if the text is heavily edited a copy of the revised manuscript will be sent to the author for his approval. Proof corrections should be kept to a minimum—proofs are not the place for second thoughts on literary style—and should conform to the conventions described in *Whitaker's Almanack*. Reprints are available at cost of any article, report, or letter; a scale of charges is included when a proof is sent.

**First International Congress on Hormones and Cancer**—4-6 October, Rome. Details from Professor S Iacobelli, Laboratorio di Endocrinologia Molecolare, Istituto di Clinica Obstetrica et Ginecologica, Università Cattolica, Via Pineta Sacchetti 644, 00168 Rome, Italy.

**International Congress on Respiratory Diseases**—10-13 October, Basle. Details from the Administrative Secretariat, PO Box 182, CH-4013 Basle, Switzerland.

**Symposium on Congenital Dislocation of the Hip**—15-17 October, Jerusalem. Details from Dr G Falewski de Leon, Woldenberg Orthopaedic Hospital and Rehabilitation Centre for Physically Handicapped Children, PO Box 9117, Olswanger Street, Kiryat Hayovel, Jerusalem, Israel. (Tel 412251.)

## SOCIETIES AND LECTURES

For attending lectures marked \* a fee is charged or a ticket is required. Applications should be made first to the institutions concerned.

### Monday, 8 January

**INSTITUTE OF OBSTETRICS AND GYNAECOLOGY**—12.30 pm, Dr R K Craig: The measurement of human milk protein gene expression in vitro. A potential application of molecular techniques to clinical diagnosis.\*

### Wednesday, 10 January

**INSTITUTE OF DERMATOLOGY**—4.30 pm, Dr P D Samman: Nail formation and growth.

**INSTITUTE OF NEUROLOGY, QUEEN SQUARE**—Sandoz Foundation advanced lectures on clinical and experimental neurology, 6 pm, Dr Macdonald Critchley: Concepts of sensory mechanisms—historical review. 7 pm, Dr P W Nathan: Pain since 1969.

**ROYAL FREE HOSPITAL SCHOOL OF MEDICINE**—5 pm, Dr C Pallis: The face in neurological diagnosis.

### Thursday, 11 January

**ONCOLOGY CLUB**—At Royal Marsden Hospital, 6.30 pm, Dr Barrett: Radiotherapy, chemotherapy, and marrow. (Open to anyone interested.)

**ROYAL COLLEGE OF SURGEONS OF ENGLAND**—5 pm, Wood Jones Medal lecture by Professor A J E Cave: A constellation of Conservators.

### Friday, 12 January

**INSTITUTE OF LARYNGOLOGY AND OTOTOLOGY**—5.30 pm, Mr J B Booth: The surgery of the saccus endolymphaticus.

## BMA NOTICES

### Central Meetings

JANUARY	
10 Wed	BMA Council Executive, 10 am.
11 Thurs	Committee on the EEC, 2.30 pm.
16 Tues	Scottish General Medical Services Committee (7 Drumsheugh Gardens, Edinburgh EH3 7QP), 10.30 am.
17 Wed	Finance and General Purposes Committee, 10 am.
17 Wed	General Purposes Subcommittee (CCHMS), 10.30 am.
17 Wed	Scottish Committee for Community Medicine (7 Drumsheugh Gardens, Edinburgh EH3 7QP), 10.30 am.
17 Wed	Membership and Communications Subcommittee (CCHMS), 12.45 pm.
18 Thurs	General Medical Services Committee, 10 am.
18 Thurs	Negotiating Subcommittee (CCHMS), 10 am.

### Division Meetings

Members proposing to attend meetings marked \* are asked to notify in advance the honorary secretary concerned.

**Barnet and Finchley**—At Barnet General Hospital, Thursday, 11 January, 8 pm, invitation by the Pharmaceutical Society to a talk by Mr Jerry and Miss Sally Shulman: "Adverse drug reactions—their prediction and presentation by the use of patient medication records in the general practice pharmacy."

**East Yorkshire**—At Hull Royal Infirmary, Wednesday, 10 January, 7.30 pm, Dr S P Lock: "Some aspects of medical journalism." (Followed by supper.)\*

**Hastings**—At Postgraduate Medical Centre, Tuesday, 9 January, 7.15 for 8.15, buffet supper followed by Squadron Leader T M Gibson: "Per ardua ad astronaut."\* (Wives/husbands invited.)

**Merseyside Regional Council**—At Liverpool Medical Institute, Tuesday, 9 January, 7.30 pm, Mr Norman Ellis: "How the Industrial Relations Acts affect doctors."

**Nottingham**—At Nottingham City Hospital, Tuesday, 9 January, 8.30 pm, general meeting.

**Redbridge and Stratford**—At East Ham Memorial Hospital, Wednesday, 10 January, 7.30 for 8 pm, Rt Hon Patrick Jenkin MP: "My future plans for the NHS."\*

**West Berkshire**—At Royal Berkshire Hospital, Wednesday, 10 January, 7.30 pm, dinner, 8.30 pm, review of general practitioners attending road traffic accidents by Dr A J Pim.\*

**Worcester and Bromsgrove**—Invitation by the Worcester and Worcestershire Incorporated Law Society, at BBC Club, Evesham, Thursday, 11 January, 7.45 pm, Any Questions Forum followed by buffet supper.\*

## UNIVERSITIES AND COLLEGES

### MANCHESTER

MD—C M Bate, A L Gough, S Walton.

### ROYAL COLLEGE OF SURGEONS OF ENGLAND

At an ordinary meeting of the council held on 14 December with the president, Mr R S Murley, in the chair, Mr Howard Hanley was appointed Bradshaw lecturer and Mr D Lloyd Griffiths was appointed Robert Jones lecturer for 1979.

Mr Dudley Staunton was re-elected and Mr W A B Smellie and Mr J P Williams were elected to the court of examiners for three years.

Mr C J Moore, Mr Brian Higgs, and Mr F A W Schweitzer were elected Royal College of Surgeons surgical tutors, for five years in the first instance. Philip Jones was granted a diploma of fellowship.

### ROYAL COLLEGE OF GENERAL PRACTITIONERS

The following candidates were successful in the membership examination held in November/December 1978—M E N Agnew, M Allan, J C Anderson, E McA Armstrong, D S Badham, R N Barber, J M Bell, Josephine M Bell, R A Bencini, J Blakey, D J Blease, A Bodner, J D Boyd, J J Broderick, G Brodie, E G Brown, J M Burns, Carol M A Campbell, B S Cannon, R D G Carmichael, M G R Carter, A O Chase, V K Chatrath, I S-H Chew, J W Chisholm, B M Chopping, L Chung, N H Clark, N J Clemens, A S Clubb, B Colston, R J Cook, M J Cubie, G T Cubitt, B J Day, Judith F Deane, G B Dickens, R H Diprose, C G Dixon, J B Donald, R C D'Silva, R S Dyer, M R Eames, E J Elliott, P G Elliott, Susan J England-Kerr, R W Fakes, D J Fairclough, M Farooq, Judith R Felton, J F Ferrier, W Fitzpatrick, W J Fitzpatrick, D P Fletcher, J E Flood, P Foster, J B Fursdon, Catherine M Gardner, Katharine A Gardner, C J Garrett, N G S Gavin, P S Gilbert, S P Glascoe, P F Godfrey, D L Golightly, T Goodwin, P G R Goulding, J F Grace, D A Graham, A W Grant, R Gray, T F Guider, Fiona M Hardy, J T Hart, R W Harvey, J R Hedges, R W A Hepburn, Moira N Hill, Susan M Horwood-Lee, D A N Hoyte, K Hughes, D R Hughson, S J Jachuck, I L Jack, J R Jeffrey, Sally A Jobling, Ethel B Johnson, R A Jonsson, D R C Jonas, G E Kelly, A S Kerss, Margaret A Kettle, B R H King, M J Knightley, E M Lasserson, J P J Lawn, J Lines, Doris A Lister, T Lister, D J Liston, A B Loch, Laura J Lodge, Lorna S Macann, P J McDermott, Judith M McDonald, P J McGrann, J Machen, P Marfleet, Teresa M Mearns-Smith, Linda F Medland, J C Merritt, C J Milburn, P M R Millard, Dawn G Milner, C J Mitchell, J V Mitchell, R P Morris, D G Munro, Anne C Murray, M H Murray, P D R Neining, E A Nevill, R Marion, T P Newman, Prunella E Newton, D Nixon, A Nunn, H O'Donnell, J O'Donnell, T B O'Leary, Hilary Page, Catharine J Parfitt, Roger Peppiatt, L H Peter, C W G Peterkin, L M Phillips, V P R Pillai, C P Pollard, A F Polmear, G A R Price, G C Purnell, P J L Quigley, B S Raichoudhury, J D Raiman, K Reid, Rosalind M Reid, T D R Reynolds, G D Roberts, Sylvia A Roberts, A J Rogers, E C J Sabine, J C Sadler, R A Sanderson, A K Scott, A P B Scott, J A Scott, C J Sharpe, \* J C Shortt, P H Smart, A T Smith, J G Smith, V P Smith, G J Southall, T J Southall, P N Soysa, P F Speakman, B J Spencer, S I Steinhart, J Stroobant, C J Styles, J Y Thomson, Gabriela J Tobias, D A Toorawa, Susan M Tuck, C B Turner, D J Vine, B Walker, Deborah E Watson, A J Watt, Ann L Weaver, \* A J Weaver, Sarah E Webb, R E Wesson, N F Whitehead, R I R Willows, Anna S Wilson, S F Wood, D G Woods, R B Woodward.

\*with distinction

### ROYAL COLLEGE OF PSYCHIATRISTS

The following candidates were successful in the membership examinations held in November 1978—Marilyn M Allister, Marion R Anderson, I Asoka Rajan, D W Ball, Janet Barley, H E Barnes, R Basu, D Bird, J M Bird, Margaret J Bober, S A L Brooks, J G Byrne, Mary Cameron, R K Chad, N Chandra, A C Charlesworth, P C Choudhary, C J Churcher-Brown, Mary J Clarke, G S Cliff, Christina U Cockshott, J W Cold, Pauline R G Collett, Mary T Concannon-Bluett, P K Crofts, E C Crouch, O J Daniels, Stephanie G De Silva, Felicity I S De Zulueta, T J Dyer, M H El Badramany, Maureen Ellis, T R Emerson, O O Famuyiwa, Charlotte Feinmann, Clare F Fidler, G K Gad, K George, B Ghose, J S Gilhotra, I M Goodyer, Sheila B Grant, C Gray, E D Greenberg, H M D Gurling, E A Hammad, M E Harris, M J Harris, G L Harrison, Jennifer A Hayter, L K Holland, Jennifer E Hughes, W Y-C Hung, V K Jain, Rachel Jenkins, L Jerome, Sylvia M Jones, Jeanette D Josse, Denise C Kavanagh, Maureen P Keane, Nora M Kennedy, T S Khammas, Christine A Kirk, M C Kitson, B W Knights, J L Larsen, Rachel H Latey, Helen R Leader, D Leigh, G M Luyombya, G M G McClure, A J D MacDonald, Geraldine M P MacFlynn, Letitia S McIntyre, J F Maguire, K Mahadevan, S N Mahomed, T H Malasi, B Mann, F R Margison, Patricia C Martin, B V Martindale, E S Meltzer, Elizabeth A Montgomery, D A Mrazek, S Nandy, R D Nicholson, Beverley Norton, T C Ong, J H Orley, S Parameswaran, V K Patwa, Paula L Pedlow, W R Perera, M J H Piachaud, C R Pugh,

## Instructions to authors

The following are the minimum requirements for manuscripts submitted for publication.

A stamped addressed envelope or an international reply coupon *must* accompany the manuscript if acknowledgment of its receipt is desired.

(1) **Typing** should be on one side of the paper, with double or triple spacing between the lines and 5-cm margins at the top and left-hand side of the sheet.

(2) **Two copies** (or preferably three) should be submitted.

(3) **Spelling** should conform to that of *Chambers Twentieth Century Dictionary*.

(4) **References** must be set out in the style used in the *BMJ*, and their accuracy verified before the manuscript is submitted.

(5) **SI units** are used for scientific measurements. In the text they should be followed by traditional units in parentheses. In tables and illustrations values are given only in SI units, but a conversion factor must be supplied. For general guidance on the International System of Units, and some useful conversion factors, see *The SI for the Health Professions* (WHO, 1977).

(6) **Authors** should give their names and initials, their current appointments, and not more than two degrees or diplomas. Each author must sign the covering letter as evidence of consent to publication.

(7) **Letters to the Editor** submitted for publication must be signed personally by all the authors.

(8) **Acknowledgments** will *not* be sent unless a stamped addressed envelope or an international reply coupon is enclosed.

(9) **Detailed instructions** are given on page 6 of this issue.

M J H Qureshi, K L R Ranaweera, Shelagh M Rea, Ethel M Reddie, A V Roberts, J K A Roberts, A Rosen, Anne Rourke, Chairman M Rowsell, L K Roy, J Rucinski, G H Schuff, A M Shah, M F Shanks, C R F Sherlock, K L Shrestha, Gabrielle J Sions, Keren M Skegg, D H Skuse, S Soni, D P Srinivasan, I H Stout, D H Tait, Margaret J Taylor, Jane A Throssell, D W Thurston, Margaret E Tiley, B Venkatesan, Margaret I Vereker, Angela M Walsh, J P Wattis, Mary J Whalley, Pamela M Wheatley, D C Wilkinson, Elisabeth J B Williams, Gillian E Wilson, I D Wilson, D W Wozencroft.

## CONSULTANT APPOINTMENTS

**HAMPSHIRE AHA**—Dr C V Longworth-Krafft (radiologist).

**HOSPITAL FOR SICK CHILDREN**—Dr Angela M Mackersie (anaesthetist).

**MERTON, SUTTON, AND WANDSWORTH AHA**—Dr J G B Thurston (accident and emergency).

**NORTH-EAST THAMES RHA**—Dr Janet Hazell (regional specialist in community medicine).

## Correction

In the Consultant Appointments published on 25 November, p 1507, Dr Jillian R Mann should have been described as paediatric oncologist.

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